



City of Austin

PUBLIC WORKS DEPARTMENT

Architectural Project Management Division

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Date: December 28, 2020

PROJECT: Zilker Metro Park - Maintenance Barn Replacement - Rebid

CIP ID: 6066.036

IFB#: CLMC821A

SUBJECT: Answers to Bidders Questions as of the date of this letter, per 00100-IFB#CLMC821A
Article 1.(3)(C). – **Clarifications Letter No. 1**

The following are answers to Bidders received on the above project. These answers do not modify the Contract. Any modifications to the Contract will be through Addenda

Q. -1 If ready trained employees are included with a subcontractor, how long are they required to be onsite to count towards the goal?

A. -1 The intent of the program is to have the required number of trainees on site throughout the duration of the project which can be fulfilled by the prime or the subcontractor. Another way to meet this requirement is to contact the participating pipeline organizations, or the apprenticeship programs to see about the process of getting one of your current employees enrolled.

Q.- 2 Who is the new contact for SMBR and how do I reach them?

A.- 2 All questions related to the compliance plan, good faith efforts, requests for additional availability lists or any other SMBR related processes should be directed to SMBRComplianceDocuments@austintexas.gov. Cassidy Villegan and the SMBR team are all approved contacts to maintain compliance of the anti-lobbying ordinance. During the pre-award phase, Cassidy Villegan will be the designated SMBR contact.
Cassidy Villegan, Business Development Counselor III, 512-974-9113,
Cassidy.Villegan@austintexas.gov

Q.- 3 What is the difference between certified and registered vendor?

A.- 3 All vendors must be registered with the City of Austin to be included on City of Austin projects. Certification is a separate designation awarded to those firms that qualify under the MBE, WBE and/or DBE rules. In order to count a subcontractors' participation towards meeting the goals of the solicitation, they must have an active City of Austin certification designation like MBE or WBE.

Q.- 4 What proof is required for sending out letters?

A.- 4 A scan of the addressed envelope would qualify as documentation. You would need to make a copy/scan each address to include as part of your documentation.

Per the instruction of the *MBE/WBE/DBE Procurement Packet Volume 2* "This document should be read in conjunction with the City of Austin's Minority-owned and Women-owned Business Enterprise Procurement Program Ordinance for Construction (Chapter 2-9A of the Austin City Code) and the Small and Minority Business Resources Department (SMBR) Rules."

More specifically, Chapter 2-9A-21(E)(1) states:

(E) Where the Bidder/Proposer cannot achieve the Goals or Sub-goals, its compliance plan shall document its Good Faith Efforts to achieve the Goals or Sub-goals. SMBR will determine whether the Bidder/Proposer has made such Good Faith Efforts. In making this determination, SMBR will consider, at a minimum, the Bidder/Proposer's efforts to do the following:

(1) Soliciting through at least two reasonable, available, and verifiable means MBEs/WBEs within the SLBP who have the capability to perform the Contract work. The Bidder must solicit this interest within sufficient time to allow the MBEs/WBEs to respond to the Solicitation. The Bidder/Proposer must take appropriate steps to follow up initial Solicitations with interested MBEs/WBEs. The Bidder/Proposer must state a specific and verifiable reason for not contacting each certified Firm with a Significant Local Business Presence.

Q.- 5 If they (subs) are not certified, would they go on the non-certified subcontractor list?

A.- 5 Correct. Sections 4-7 of the *MBE/WBE/DBE Procurement Packet Volume 2 – Appendix A* are dedicated to specific types of subcontractors; Section 4 is for Disclosure of MBE and WBE Subcontractors, Section 5 is for Disclosure of Non-Certified Subcontractors, Section 6 is for Disclosure of Second-Level Subcontractors, and Section 7 is for Disclosure of Primary and Alternate Trucking Subcontractors.

Q.- 6 How many vendors per trade need to be solicited in order to meet the Good Faith Effort requirements?

A.- 6 For the sub-goal categories that are not met, you are to contact all subcontractors on the Availability list related to that certification.

DocuSigned by:

Kalpana Sutaria

12/28/2020

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Kalpana Sutaria, Project Manager

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